

SUPPLY CHAIN CONTROL TOWER

Dear valued supplier,

Tetra Pak has engaged with Oracle on a new Transport Management System for Packaging and Additional Materials, called **OTM (Oracle Transportation Management)** and will replace "TMC, a division of C.H. Robinson". OTM will be managed inhouse by **Supply Chain Control Towers (SCCT)** located in selected Tetra Pak sites.

OTM will be used to manage transport bookings **for outbound flows in the first phase** (and inbound flows in the next step); and in order to succeed in this global roll-out, we need your cooperation and attention to follow our requirements.

The Go Live is planned to be on the 27th of September 2021 and prior to that all carriers will receive training and access to the OTM portal. The training, among other development activities, will be driven by the Supply Chain Control Towers (SCCT) and supported by Inspirage, who is our appointed consulting company during this project.

During the planning and execution of orders (transport orders / shipments), carriers will be requested to fulfil the following requirements:

- Accept or Reject orders
- Confirm agreed rates or provide spot quote
- Confirm Estimated time of pick up / departure
- Confirm Estimated time of delivery / arrival
- Confirm or book an Appointment for pick up in OTM's Dock & Yard module)
- Insert tractor and trailer license plates to start Track & Trace with our Visibility Integrators
- Update Actual time of delivery / arrival and in the case of delays insert fault code
- Upload Proof-of-Delivery (PoD) after goods have been received by consignee
- Change shipment status to delivered
- Update accessorial charges within 72hrs after delivery

Depending on the transport mode and description, these are the necessary PoD to be uploaded:

Name	Comment
CMR	EU to EU deliveries
EX1/MRN	EU to non-EU deliveries Non-EU to any country
AWB	Airwaybills (sometimes received instead of EX1 or CMR for Air freight)
B/L	Bill of Lading (sometimes received instead of EX1 or CMR for Ocean freight)

There will be some changes regarding Freight Settlement, especially where TMC was issuing Self-billing on behalf of Tetra Pak. But we will manage both solutions:

1. Self-billing (recommended in EU)
 - a. Self-bills will be created by Tetra Pak and send out daily to carriers
 - b. Self-bills will include only one shipment
2. Manual Invoices
 - a. Supplier will send one invoice per shipment
 - b. All invoices shall include Freight Purchase Order (FPO) number and Load Number (provided by Tetra Pak prior to pick-up date via OTM)

Please remember that PoD submission is a prerequisite for invoice payment.

More information will be presented during the training sessions which will take place in the beginning of September 2021. Please remain attentive to follow up communication.

Thanks for your attention.

Best regards,

Tetra Laval Group Transport and Travel

Additional reference:

What is OTM? <https://www.oracle.com/scm/logistics/>

Who is Inspirage? <https://www.inspirage.com/>